NEW LIBRARY EXPLORATORY COMMITTEE
Municipal Office Complex
August 4, 2026
7:00 P.M.
Regular Meeting

Attendees: Maureen Sullivan, Jennifer Esty, John Bielot. Elizabeth Dillon, Dawn Barlow, Deborah Willard. Absent : Shea Jezek, Evelyn Morgen and Jim Leatherbee.

1. The meeting was called to order at 7:00 P.M.

2. A motion to approve the July 7, 2026 minutes was made by D. Willard and 2nd was made by D. Barlow. The motion passed unanimously.

3. Laurel White has resigned with regret. Jennifer Esty, formerly an Alternate, was appointed as full Board Member.

4. Appointment of the Secretary will be deferred to the next meeting.

5. Phase 1 Work Plan Updates

A. Several check lists for Library site visits were reviewed and discussed. D. Barlow, J. Esty and E. Morgan will meet with M. Sullivan to finalize the plan. The plan will be submitted at the August 18th meeting.

Comments on the site check list :

1) Outdoor Space: Add accessibility by public transportation.
2) Building Exterior - no additions.
3) Indoor Space: Add adequate storage both general and archival.
4) Accessibility- - no additions
5) Available Technology - no additions.
6) Open-ended questions - no additions.
7) Visiting Community Members -how to mitigate loss of familiarity.

Outstanding questions will be addressed and formatted by the Small Work Group prior to the next meeting. The proposed time frame for completion of the visits is September 30,2026.

B. The list of proposed Library Site Visits was reduced based on size of population and relevance. Sites currently in consideration are:

Canton	Willington
East Hampton	Putnam
Lebanon (J Trumbull)	Madison (Scranton)

6. Committee Email setup and digital document storage: J. Bielot reported that the request has been made. M. Sullivan to follow up with M. Hall.

7. Planning and Zoning Board communications: M. Sullivan, E. Morgen and J. Bielot developed a request for assistance. M Sullivan submitted this with information about the specifications of a new library building site to Planning and Zoning.

8. Review of possible Logo Designs: J. Bielot presented a refined logo design labeled July 21. D. Willard moved that the design be approved, J. Esty Seconded, and the motion passed unanimously

9. Audience of Citizens :
    A. None

10. The meeting was adjourned at 7:26 P.M.

Respectfully submitted: Beth Dillon