ETHICS COMMISSION
MUNICIPAL OFFICE COMPLEX MEETING ROOM 3
WEDNESDAY, JUNE 17TH, 2026
7:00 P.M.
SPECIAL MEETING

MINUTES

1. Call to Order
-Chairman Kevin Staehly called the meeting to order at 7:01pm on Wednesday, June 17th, 2026.
-Present: Kevin Staehly (Chairman), Rebecca Skinner (Secretary), Janie Pittendreigh, Jayne Thomas

2. Approval of Minutes
A. Special Meeting of April 8th, 2026
-The draft minutes of the April 8th, 2026 Special Meeting were circulated to members.
-Ms. Thomas moved to approve the minutes as presented.
-Ms. Pittendreigh seconded the motion.
-The motion passed unanimously.

3. Old Business
A. Commission Membership
-Chairman Staehly reviewed the expiring terms of members Rebecca Skinner and Janie Pittendreigh and open positions on the Commission.
-The Commission acknowledged the receipt of three new applications for membership vacancies.
-Two of the new applicants, Mr. Andrew Minikowski and Mr. Michael Jordan were present at the meeting.
-Both Mr. Minikowski and Mr. Jordan shared information about their backgrounds and what made them interested in joining the Commission.
-Commission members asked questions of the applicants and discussed candidate appointment terms.
-Ms. Pittendreigh moved to recommend to the Board of Selectmen that Mr. Jordan fill a vacancy on the Commission for a one-year term expiring June 30th, 2027.
-Chairman Staehly seconded the motion.
-The motion passed unanimously.
-Ms. Thomas moved to recommend to the Board of Selectmen that Mr. Minikowski fill a vacancy on the Commission for a three-year term expiring June 30th, 2029.
-Ms. Skinner seconded the motion.
-The motion passed unanimously.
-Chairman Staehly noted the need to appoint a new secretary and moved that Ms. Thomas assume the position of Secretary of the Ethics Commission effective July 1st, 2026.
-Ms. Pittendreigh seconded the motion.
-The motion passed unanimously.
-The Commission noted receipt of an application from a third applicant, who was unable to attend. Without objection, consideration was deferred to later in the meeting.

B. Ordinance Revisions
-There were no updates available. Chairman Staehly to follow up.

C. Other Discussion
-The Commission provided the membership applicants with publicly available information, including the revised ordinances previously presented to the Town's Board of Selectmen, so they could review the work the Commission has been engaged in recently.

4. Audience of Citizens
-There was no audience of citizens.

5. New Business
-The Commission returned to the application of the third applicant discussed under Item 3A. Without objection, consideration was deferred until the applicant could be present.
-The Commission confirmed the next regular meeting is scheduled for November 4th, 2026 at 7:00pm.
-Ms. Skinner raised the transition of Secretary duties to Ms. Thomas effective July 1st, 2026, including what materials would need to be transferred. Chairman Staehly advised that Ms. Skinner submit the minutes through her usual process.

6. Adjournment
-Ms. Thomas moved to adjourn the special meeting.
-Ms. Pittendreigh seconded the motion.
-The meeting was adjourned at 7:42pm.

Participants unable to attend in person may view the meeting on YouTube Live at the following link:
https://www.youtube.com/channel/UCLZq-CmatoKY6FW829c6mBA?view_as=subscriber

You may also access the YouTube Live link from the Town's website:
www.easthaddam.org

For YouTube Live viewers, public participation will take place via written questions or comments by emailing:
public.questions@easthaddam.org

Questions/comments may be sent prior to and during the meeting.