East Haddam Library Systems Board of Trustees
Subcommittee Public Relations Meeting Minutes
Wednesday November 4, 2026

Meeting called to order 2:42pm
Members present: M Mazur, L White
Also in attendance: E Morgen, Library Director
Approval of October 7, 2026 minutes accepted with changes noted. Under Director's Report the final sentence should close with "the basement bathroom needs to be addressed." Under Library Program Updates, the website should read easthaddamlibrarysystem.org.

Director's Report

E Morgen reports that she is working on the LYON statistics for e-resources users and patrons. The quarter reporting for July to October shows an increased usage of 14% of e-books, e-magazines, audiobooks and an addition of 5 new patrons. This shows continued and increased usage of resources.

Staffing continues to be stable, however it should be reminded that the libraries continue to be understaffed. Additional staffing will be considered when budget proposals are being prepared.

Library Program Updates

Patrons are always encouraged to visit the EHLS website for a complete and updated calendar of events. easthaddamlibrarysystem.org There are recurring events as well as specialty events listed for both locations.
Upcoming highlights: Student posters celebrating the 250th anniversary of the USA will be on display at the Rathbun for the Veterans Day celebration on 11/11/2026. The Author Showcase is fully booked and will also feature Ryan Knaggs evaluating old books for patrons at the Grange. The Community Lions Light Up the Holidays Auction at the Rathbun and the Holiday Market at the Grange, And Light Up The Green in partnership with Youth and Family Services and Park & Rec will be held and the Library Friends will be hosting Mrs Claus, our own Trustee, Dawn Barlow, handing out toys to children at the MOC.

Old Business

Community Invitations/Opportunities and Upcoming Events and participation

As mentioned above many community partnerships have created amazing programming. See the Easthaddamlibrarysystem.org website for current offerings.

E Morgen reported the New Library Exploratory Committee hopes to hear from P&Z with some options for sites appropriate for the New Library.

There is no report from the Children's Librarian at this point. She will be reporting in the next few days.

New Business

Library Trustees are welcome at all Friends events. Trustees should wear their name tags. How the Trustees and especially the Public Relations subcommittee can support the Friends groups is unclear.

M Mazur reports her first article for the Did You Know column in the East Haddam News is ready to go. E Morgen has approved it.

Continued discussion about the receipt of minutes from the Friends of Rathbun, E Morgen will address. M Mazur is encouraged to reach out directly to the President of the Friends to ask for these. It should not need to be a repeated request. Minutes should be sent in a timely and routine fashion after each meeting.

Meeting Adjourned 3:11pm

Next meeting December 2, 2026 2:30pm at the Rathbun Library

Respectfully Submitted, Laurel White, Secretary