

Town of East Haddam Assessor's Office

Hotel and Motel

Income and Expense Survey for Calendar Year 2025

Information provided is CONFIDENTIAL, in accordance with Connecticut Law.

Property Name (if applicable) _____

Property Address _____

Form Preparer/Position _____

Telephone Number _____

General Data

Number of Available Rooms _____

<u>Room Configuration (number of rooms in each category) / Rates</u>			
	<u># Units</u>	<u>Rent/day/unit</u>	<u>Rent/week/unit</u>
Single	_____	_____	_____
Double	_____	_____	_____
King	_____	_____	_____
Suite	_____	_____	_____
Other	_____	_____	_____

Annual Occupancy _____

Annual Average Daily Rate (ADR) \$ _____

<u>Segmentation of Annual Occupancy</u>					
	<u>Transient</u>	<u>Corporate</u>	<u>Group</u>	<u>Other</u>	<u>Total</u>
Percentage of Annual Occupancy	_____	_____	_____	_____	100 %
ADR for Segment	_____	_____	_____	_____	_____

Annual Department Revenue:

Rooms	\$ _____
Conference Facilities	\$ _____
Food and Beverage	\$ _____
Telephone	\$ _____
Minor Operated Departments	\$ _____
Miscellaneous Rentals and Other Income	\$ _____
Total Annual Revenue	\$ _____

(Hotel and Motel Cont'd.)

2025 Annual Costs and Expenses:

Rooms	\$	_____
Food and Beverage	\$	_____
Telephone	\$	_____
Minor Operated Departments	\$	_____
Leased Equipment	\$	_____
Administrative, Legal, Accounting	\$	_____
Marketing	\$	_____
HVAC	\$	_____
Property Operation and Maintenance	\$	_____
Total Operating Expenses	\$	_____ (2)
Gross Operating Profit (1 – 2)	\$	_____ (3)
Management Fees	\$	_____ (4)

Fixed Operating Charges:

Real Estate Taxes	\$	_____
Personal Property Taxes	\$	_____
Property Insurance	\$	_____
Reserve for Capital Replacement	\$	_____
Total Fixed Charges	\$	_____ (5)
Income Before Other Fixed Charges ¹ (3 – 4 – 5)	\$	_____

Total Number of Room Nights Available in 2025 _____

Total Number of Room Nights Sold in 2025 _____

Comments or Additional Information (may be attached):

_____/_____
Signature/Position Date

¹ Income before deducting Depreciation, Rent, Interest, Amortization and Income Taxes.