

CHATHAM HEALTH DISTRICT

Serving the Towns of East Haddam, East Hampton, Hebron, Marlborough & Portland

BOARD MEMBERS

Bradley P. Parker *Chairman*
Thad D. King, MPH RS Susan Bransfield, *Vice Chairman*
Alan H. Bergren, *Treasurer*
Peter Hughes
Michael Hillsberg

DISTRICT HEALTH DIRECTOR

Board of Health

May 29, 2007
2:00 PM
East Hampton Town Hall

Present: Brad Parker Susan Bransfield
 Michael Hillsberg Peter Hughes
 Alan Bergren

Other: Thad King

1. Call to Order

Chairman Parker called the meeting to order at 2:12.

2. Approval of Minutes (April 24, 2007)

Motion was made Ms. Bransfield, seconded by Mr. Hillsberg, to approve the minutes with two corrections; section 4, paragraph 2 "There were questions that arouse" should read "questions were raised" and section 13, "Mr. Hillsburg" should read "Mr. Hillsberg". Vote was unanimous in favor.

3. Public Remarks

There were no members of the public present.

4. Emergency Response Planning Update – Bill Cox

Mr. Cox noted that the Chatham Health Emergency Steering Team has been formed and have begun to meet and have discussed gathering individuals to establish

committees to begin working on clinic planning. The committees will consist of; transportation, security, training & education, child care, etc.

Mr. King stated that the State of Connecticut chose a municipal and district plan to distribute as model plans throughout the state. The Chatham Health District's plan was the plan chosen.

5. Communications

Mr. King noted receipt of the renewal for insurance, the rate will remain the same.

Mr. King noted a letter sent to a property owner who requested a refund of his B100a fee. Mr. King stated that the fee would not be returned since a review by the Health District had been completed.

Mr. King stated that he attended court on 474 Glastonbury Trpk. An agreement was signed for a permanent injunction for removal of the items from the property, giving 60 days from today.

Mr. King stated that he was going to be away for the next meeting. The Board discussed canceling the regular meeting for June and holding a special meeting either 6/18 or 6/21 at 2:00.

6. Director of Health Report

Mr. King stated that CT Cancer Partnership held a Board of Directors meeting and Mr. King was selected as a new board member. Mr. King gave a brief explanation of the program.

Mr. King noted that there is an RFP out from DPH for tobacco control. Colchester is interested in a joint proposal with the District utilizing the Youth Services Directors.

Mr. King stated that the Board has received an award from DHP at the Directors of Health Semi Annual Meeting to commemorate the 5th anniversary of the formation of the Chatham Health District.

Mr. King stated that there is no new information on Senate Bill 667 (Per Capita Grant).

7. Other Wastewater Discharge

Mr. King briefly reviewed the registration form for the Other Waste Water Discharge previously adopted. Discussion was held regarding the Public Health Code and current and new systems discharging to septic systems. The Board concurred that a fee for the services provided in conjunction with this registration would be warranted.

8. Pumping Ordinance/Pumping Permit Policy - Update

Mr. King stated that there was no new information and requested tabling to the special meeting.

9. Rental Housing Ordinance - Advisory Board Construction - Update

Mr. King stated that there was no new information and again requested tabling to the special meeting. Mr. King called attention to the Norwalk Health Department and Town of Norwalk website for their ordinances addressing tenement housing, rental housing and apartments. The ordinance is linked directly to the state statutes, as recommended by the Commissioner of Health for appeals purpose.

10. Review of Fees

Mr. King presented the Board with a recommended fee schedule. Discussion was held regarding soil testing and limiting the number of holes per lot with an additional fee for more holes.

Discussion was held in regard to adding Other Waste Water Discharge Registration under the "Other" category. Motion was made by Mr. Hughes, seconded by Mr. Bergren to add the registration to the fee schedule. Vote was unanimous in favor.

Motion was made by Mr. Hillsberg, seconded by Mr. Bergren, to limit soil testing to five holes per lot with a \$15 fee for additional holes. Vote was unanimous in favor.

Motion was made by Mr. Hillsberg, seconded by Mr. Hughes, to adopt the new Chatham Health District fee schedule to be effective July 1, 2007. Vote was unanimous in favor.

11. Old Business

Mr. Bergren commented on a facility in East Hampton that he walked through (Smith Street and Colchester Avenue) for a Chatham Health District office. Mr. King noted another potential located at RT 16 & 66 (formerly My School Daycare). The building is going to be renovated. The other building in consideration is the facility in Marlborough. Ms. Bransfield stated that she would feel more comfortable with a set amount lease for one year, including heating and A/C.

12. New Business

Ms. Bransfield noted that the Town of Portland budget did not pass. One of the cuts made was that the CT VNA contract has been eliminated. Ms. Bransfield suggested that they contact the Director of Health to discuss services.

13. Adjournment

Following no further discussion, motion was made by Mr. Bergren, seconded by Ms. Bransfield, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 3:35pm.