

Approved Minutes
Town of East Haddam
School Building Committee
Regular Meeting
July 25, 2007

1. CALL TO ORDER

The Regular Meeting of the East Haddam School Building Committee was held on Wednesday, July 25, 2007 at 7:04 p.m., at the Nathan Hale High School, Media Center; Todd Moss being in the Chair.

a. Roll Call

In attendance were Todd Moss, Denise Gable, John Gibson, Craig Parker, Vinny Garofalo, Richard Toolan and Mary Beth Mordecai – arrived 7:21 p.m.

Absent were David LaFemina and Kerri Willis Budzik.

Also in attendance were Bob Celmer and David King - KBA, Al Howat-Newfield Construction, Bob Carroll - Education Business Manager and Jason Peacock – Middle School Principal.

2. APPROVAL OF THE AGENDA

Nothing new was added.

3. APPROVAL OF MINUTES

a. 07-11-07

Motion by Mr. Garofalo to approve the 07-11-07 meeting minutes as presented.

Second by Mr. Toolan.

Favor: Gable, Gibson, Garofalo, Toolan, Parker

Abstain: Moss

Motion passed.

4. Old Business

a. BOE Report

There was nothing new to report.

b. BOS Report

Mr. Moss reported Mrs. Budzik had sent a letter of notification to First Selectman Parker regarding incompetent electrical specifications.

c. BOF Report

Mr. Moss reported he had updated the Board of Finance on the project at their last scheduled meeting. Mr. Moss informed the committee he had sent Chairman Budzik the Newfield Construction, Budget Report. Mr. Moss stated this report would be sent to the Board of Finance for review each month.

d. Change Order Sub-Committee Report

Mr. Garofalo reported there was nothing deemed necessary to report on. Mr. Garofalo informed the committee there was an Owner's meeting tomorrow. Mr. Moss requested minutes of the Owner's meetings to be sent to the committee. Mr. Garofalo questioned

Mr. Celmer's opinion on the necessity of PCO #9, Added lighting power packs. Mr. Celmer replied he felt it was necessary.

e. Construction Manager Report

Mr. Howat distributed and discussed the following:

- Newfield Construction, Construction Manager's Report, dated 07/25/07.

Craig Parker reiterated Mr. Howat's report that there were no open RFIs. Craig Parker questioned Mr. Howat if he was satisfied with the response received with the pump house coordination. Mr. Howat replied affirmatively. Craig Parker thanked Mr. Howat for putting down the due dates for the critical submittals. Craig Parker noted #5 of the critical submittals had been missed on the report and questioned if it was significantly overdue. Mr. Howat replied no, it would be about 1 ½ months.

Mr. Gibson questioned if the pump house changes would be discussed at the Owner's meeting. Mr. Howat replied no because they were waiting for the redesign.

Motion by Mr. Gibson to approve change order #17 credit for fan changes of \$1,845.00 and change order #22 deduct ASI #9 add 2 beams @ D roof for \$1,447.08. Second by Mr. Garofalo.

Favor: Gable, Gibson, Garofalo, Toolan, Parker, Moss

Abstain: Mordecai

Motion passed.

f. Architect Report

Mr. Celmer informed the committee time and material had been agreed upon for PCO#18, Changes to Site Lighting Feeders. Mr. Celmer stated the original estimate for \$95,000 was being reevaluated by the estimator from ECI. Mr. Moss confirmed he had conversations with ECI on this matter.

Mr. Moss questioned if the design team had moved the lights all to one side. Mr. Celmer replied affirmatively and the change had reduced the cost by approximately \$800. Mr. Moss offered to review the final estimate.

Mr. Howat stated the job demonstrated two required additional lights which were not in the bid documents. Mr. Moss questioned where they were required. Mr. King replied confirmation would be made to the requirement of the added lights and reported back to the committee.

Mr. Moss suggested the possibility of adding exterior building lights where possible, as opposed to pole lights for cost savings. Mr. King agreed to review the options.

Craig Parker questioned Mr. Moss if he had received the CL & P letter of Agreement for the credit of conservation of load management. Craig Parker stated it was approximately \$152,000. The original amount allocated to the budget was discussed. Craig Parker informed Mr. Moss the committee had agreed at the previous meeting that it would be appropriate for Mr. Moss to sign the letter of agreement. Mr. Moss stated he would

confirm this with the First Selectman because usually the agreement is between the utility and the owner.

Craig Parker questioned Mr. Celmer the validity of the Special Inspector's invoice for a progress payment of 50%. Mr. King stated there was a detailed list which the committee could review. Craig Parker informed the committee had had received a fax of the report on the Special Inspector's visit to the site. Craig Parker briefly reviewed the report. Mr. Gibson questioned if this could be reviewed during the owner's meeting to which Mr. Howat replied affirmatively.

Ms. Mordecai requested clarification. Mr. King explained the IMTL bills previously reconciled were for testing and the one being discussed was for inspecting. Mr. King stated it was two different functions performed by the same company. Craig Parker explained the way in which the special inspector report was written was that the special inspector was responsible for a couple of divisions. Special reports for the work must be reviewed by the Special Inspector. Mr. King explained the Special Inspector was responsible for observing the reinforcement steel in place while the concrete was being poured. Mr. King stated the statement detailed what was being reviewed. Mr. King briefly reviewed some of the requirements.

Craig Parker questioned if the actual Errors and Omission's Policy for AKF through KBA had been obtained as discussed at the last meeting. Mr. King agreed to look into it and report to the committee.

6. TREASURER'S REPORT

a. Bills and Invoices

The IMTL invoice was tabled until the next meeting. Mrs. Mordecai requested the committee to approve the KBA monthly invoice.

Motion by Mr. Moss to approve KBA's monthly construction administrative costs. Second by Mr. Gibson.

Craig Parker requested that the committee not get in the habit of this type of approval without an invoice. Ms. Mordecai explained she had been on vacation and she didn't want KBA's payment to be overdue.

Motion passed unanimously.

7. New Business

There was no new business.

8. DETERMINATION OF NEXT MEETING

The next scheduled meeting is August 8, 2007 at 7p.m. at the Nathan Hale Ray High School, Media Center.

Mrs. Gable stated she would not be attending the August 8, 2007 meeting.

9. AUDIENCE OF CITIZENS

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There was no one available to contribute to the Audience of Citizens at the time it was offered.

9. OTHER DISCUSSION

10. ADJOURNMENT

Motion by Mr. Gibson at 7:46 p.m. to adjourn. Seconded by Mr. Garofalo and unanimously passed.

Respectfully submitted;

E. Ruth Ziobron
Recording Secretary